





December 5, 2020

TO: Enterprise Medical Staff ned by:

FROM: Paul E. Lorenz | Paul Corun

Chief Executive Officer, Enterprise

DocuSigned by:

Yvonne Karanas

President of Medicals Staffor Enterprise

**SUBJECT:** Suspension of Secondary Site Approval and Onboarding Policy for Allied Health

**Professionals** 

**REFERENCE:** ENTERPRISE # 0108 Secondary Site Approval and Onboarding Process

In light of the extraordinary circumstances we find ourselves in, Administration and the Enterprise Medical Staff are temporarily suspending Enterprise Policy # 0108 (Policy) requiring approval for secondary site access as well as an onboarding plan for the Allied Health Staff.

We are grateful for our system's three hospital locations as well as the ability to leverage the talents and abilities of our Allied Health Staff throughout the system. The goal of streamlined process is to ensure adequate resources are available to support patient access to critical services throughout all locations. Accordingly, the following is required of Allied Health Staff to provide care at a secondary site:

- Prior to providing care at a new secondary site, the provider must notify and receive approval from Karen Ketner, the Director of Advance Practice, and must notify the department chair of the secondary site where the provider will be working.
- On the first day of providing care at a new secondary site, the provider must visit the Medical Staff Office of that location to confirm arrival and verify identification.

For your convenience, the relevant contact information is provided below.

#### **Enterprise Administration**

Karen Ketner, Director of Advance Practice. (408)885-8502 Karen.Ketner@hhs.sccgov.org







## **Department Chairs**

#### Santa Clara Valley Medical Center

Santa Clara Valley Medical Cente	
Department	Name, Phone Number, & Email
Anesthesiology	Dr. Cristina Cunanan
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Surgery	Dr. Yvonne Karanas
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### O'Connor Hospital

Department	Name, Phone Number, & Email
Anesthesiology	Christine Doyle, M.D.
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Emergency Medicine	Mark Penner, D.O.
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**Saint Louise Regional Hospital** 

Department Department	Name, Phone Number, & Email
Diagnostic Imaging	Kyle Yu, MD
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Pediatrics	Kawaljeet Bhatia, MD
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Surgery	John Saranto, MD
	(408)497-0434
	No email address available







ENTERPRISE #0108 - Attachment A

# Enterprise Medical Staff and Allied Health Professional Application Hospital Site Designation

The Enterprise Medical and Allied Health Professional Staff is the staff for three hospitals consolidated on a single license: Santa Clara Valley Medical Center, O'Connor Hospital, and St. Louise Regional Hospital. Your application for membership and/or privileges on the Enterprise Medical or Allied Health Professional Staff will be processed by the hospital that you designate as your Primary Hospital (the site where you provide the majority of your patient care). Once approved, you may exercise your privileges at any of the three hospitals as long as you have designated that hospital(s) as either a Primary Hospital or a Secondary Hospital as indicated below, have obtained any necessary additional privileges required, and you have been appropriately onboarded and trained at each of those designated hospitals and satisfied all medical staff requirements, including completion of the Secondary Site Approval and Onboarding Process.

# PRIMARY HOSPITAL Please indicate one Primary Hospital where you provide the majority of your patient care. O'Connor Hospital St Louise Regional Hospital Santa Clara Valley Medical Center **SECONDARY HOSPITAL** If you are providing care or intend to provide care at another hospital site(s), please designate the site(s) below. This site(s) will be designated as your Secondary Hospital(s). If you request different or additional privileges at the Secondary Hospital(s), please ensure that it is clearly reflected on your privilege request form. In addition, prior to rendering care at a Secondary Hospital where you do not currently hold privileges, you must complete the Secondary Site Approval and Onboarding Process to ensure proper orientation to provide safe, quality care. O'Connor Hospital St Louise Regional Hospital Santa Clara Valley Medical Center Specialty/Subspecialty: \_\_\_\_\_ Name: Signature: Date: